

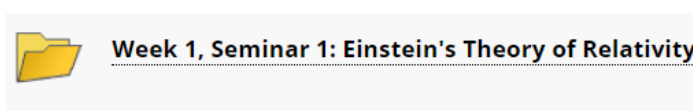
How to publish your Kaltura video on your Blackboard module site

Essential information

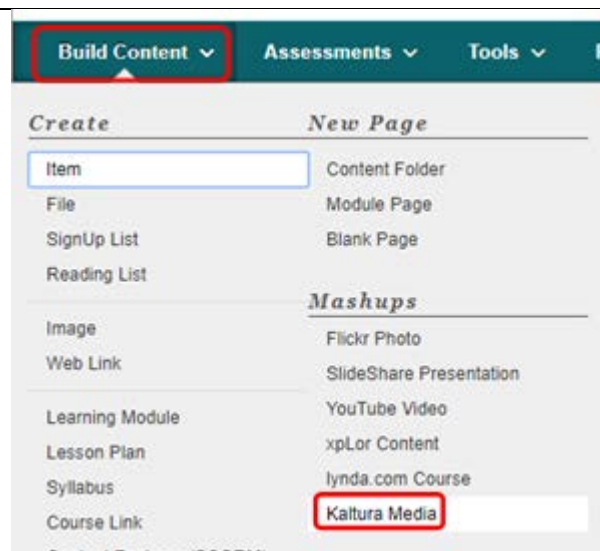
When you upload a Kaltura recording, it is uploaded to your 'My Media' area on Blackboard as a private file that only you can view. The instructions below show you how you can share your video(s) with students by publishing your video(s) on your Blackboard module site.

Instructions

- 1 Navigate to the relevant folder in your Learning Materials area of your Blackboard module site.



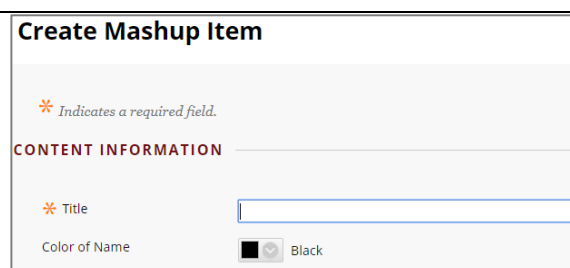
- 2 Click on 'Build Content' and select 'Kaltura Media'.



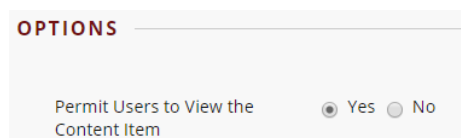
- 3 Your 'My Media' collection of private videos area then opens. Select the recording you wish to share by clicking on 'Select'.



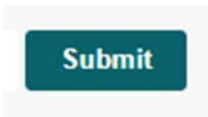
- 4 You are then taken to a 'Create mash up item' page where you are required to give your video a title and a description.



- 5 There are also options to track the number of views and to limit the time period the video will be available for. However, it is sufficient to simply name and describe the video. When you are happy with the name

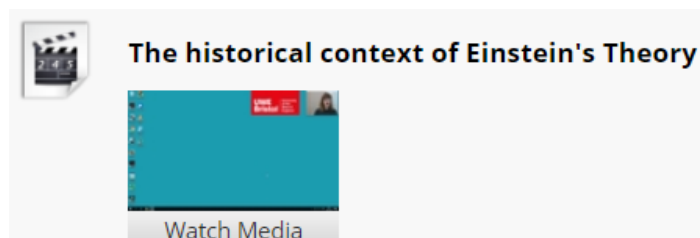


and description, click 'Submit' to publish your recording.

A rectangular button with a white border and a dark teal background. The word 'Submit' is written in white, sans-serif font in the center of the button.

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- 6 You will then be returned to the folder you have published to. You will see your video title, plus a thumbnail preview of the recording, next to a 'movie' icon as illustrated here.

Students will now be able to watch your video by clicking on the thumbnail.



Next Steps

For help with the next steps the following guidance is available:

[How to install Kaltura CaptureSpace Desktop Recorder \(staff/student\)](#)

[How to make a screencast using Kaltura \(staff/student\)](#)

[How to edit your Kaltura recording \(staff/student\)](#)

Select Kaltura from [UWE's Staff Guidance homepage](#)

A note from the LIU

We hope that this guide was helpful. If you require any further help or wish to discuss the best pedagogical use for this learning technology, please contact the Learning Innovation Unit by email (FET.LIU@uwe.ac.uk) or pay us a visit in 3Q64E. Feedback is also welcome using the contact details above.